

## 2022: STAGE ONE

- ✓ Switching to LED lighting
- ✓ Adjusting heating and cooling systems
- ✓ Cycle to work scheme incl. electric bike
- ✓ Electric car charging point
- ✓ Paperless communications
- ✓ Reusing packaging wherever possible
- ✓ Eco-friendly computer disposal
- ✓ Refurbishing devices and donating to local community
- ✓ Office plants to increase oxygen flow
- ✓ Biodegradable and eco-friendly office products
- ✓ Reduced power usage and water waste
- ✓ Positive stream of natural light

## 2023 AND BEYOND: STAGE TWO

- ✓ Supply chain review
- ✓ Clean energy review
- ✓ Car sharing initiative
- ✓ Tree planting
- ✓ Scheme to raise staff awareness
- ✓ Product review e.g. low energy printers
- ✓ Building insulation
- ✓ ISO 4001 Environment Management System standard
- ✓ Create a statement of commitment

## STAGE THREE

- ✓ Obtain a PAS 2060 certificate confirming we are a carbon neutral operation